

FORT GORDON SPOUSES AND CIVILIANS CLUB CONTINUING EDUCATION SCHOLARSHIP AWARD

The Fort Gordon Spouses and Civilians Club of Fort Gordon will award a continuing education scholarship for one (1) year of schooling not to exceed \$500.00 to a deserving military spouse. This award will assist them in their continuing education at an accredited university, college, or vocational/technical school.

Applicants will be evaluated on academic standing, trade aptitude, citizenship, character, participation in school and community activities, and the stated desire and sincerity for further education.

To be eligible for an award, the applicant must live in the Fort Gordon area and be a military spouse with a valid ID card or the spouse of a current FGSC member.

Each applicant must provide the Scholarship Committee with the following:

1. A completed application form.
2. A clear legible copy of the front and back of their military ID card.
3. A completed General Information Form. Attach an extra sheet to the form, if needed, listing additional facts.
4. A typed essay of no more than 200 words about educational plans, ambitions, and goals submitted with the packet. Please remember your reason for applying for this scholarship. Include any information about your work and or scholastic records which you feel would be helpful to the Scholarship Selection Committee
5. Official college transcripts (must include most recent quarter or semester).
6. Two (2) letters of recommendation:
 - a. One (1) academic reference (teacher, club, sponsor, or guidance counselor).
 - b. One (1) character reference.

References will only be accepted from those listed on the General Information Form. Letters of reference should include complete sentences, not just excellent or superior. Additional guidance is provided on the reference sheets.

All items (1-6) must be submitted in the same package.

Items 5 and 6 must be in a sealed envelope with a signature or stamp across the seal.

These forms can also be found at www.fgsc.com

The committee must receive all materials no later than the deadline date of **March 01, 2012**. It is the applicant's responsibility to insure all requirements of the application are fulfilled. Any items missing or incomplete applications will not be considered.

Recipients become ineligible to receive a scholarship from Fort Gordon Spouses and Civilians Club if the following occurs:

1. The recipient accepts a service academy appointment.

2. The recipient receives a full college scholarship from any other scholarship program that pays for all the tuition, room, board, and fees.

3. The recipient is unable to attend college in the fall of the year in which the scholarship was granted. In these cases, the recipient will notify the Committee Chairperson promptly, so the scholarship can awarded to an alternate.

Scholarship grants will be paid to the university, college, or technical school in which the recipient is enrolled. All scholarship grants will be used for the payment of tuition, room, board, and fees only. The recipient must notify the Scholarship Chairperson of the correct mailing address of the school they will attend. The Fort Gordon Spouses and Civilians Club Treasurer will mail the recipient a copy of the letter sent with the check to the school. If the committee has not been notified where to mail the check within one (1) month of the award date, or if the student withdraws for any reason, the Fort Gordon Spouses and Civilians Club Scholarship will be awarded to the next eligible alternate. If there are extenuating circumstances, (i.e. illness, family move, etc.) the student may apply for a continuance from the Fort Gordon Spouses and Civilians Club Board of Governors. Additional information will be sent to the winning recipients.

All information submitted to the Scholarship Selection Committee is treated as confidential and will be used only for the selection of awards.

The Scholarship Committee will notify scholarship winners. All grants will be presented at the Spring Fort Gordon Spouses and Civilians Club function. Additional details will be provided to the winners

Mail completed package to: Debbie Windhorn
 Scholarship Chairperson
 Fort Gordon Spouses and Civilians Club
 P. O. Box 7372
 Fort Gordon, GA 30905

Any additional questions please call Debbie Windhorn at 706-364-8702.

Sincerely,

Debbie Windhorn
Scholarship Chairperson

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SCHOLARSHIP APPLICATION HINTS

1. Print or type your application so the judges can read all of the information given.
2. Avoid cramming your information into small spaces. Attach an extra sheet to the form, neatly listing additional facts.
3. Proofread your finished forms, checking for spelling and grammatical errors.

4. Essay:

State your goals and objectives. Do not worry about sounding “pushy” or “conceited” — tell the judges what is important to you and what you want to accomplish. Sell yourself—it is to your advantage! Stay within the word limit.

5. On the reference forms:

Ask references to type or print with a black pen, so each judge’s copy will be legible.

Use good judgment about who to ask for a good reference. Personal friends may not have direct knowledge of information useful in scholarship consideration. People who can write well should be considered. Clergy, teachers, and employers are usually the best references.

Complete sentences are required, not just a single word (i.e. excellent, superior).

Ask references to refer to you as **“the applicant”** and not to use your name.

Make sure the reference names on the general information sheet are exactly the same as those who have written references for you. The committee will accept no other references.

Give your references a clean, new envelope. Once the reference form is complete, the person writing the reference should put the reference in the envelope and sign or stamp over the seal to ensure the form was not tampered with.

6. Make sure your complete application is in the Scholarship Chairman’s hands before the deadline date of March 01, 2012. The committee does not consider late applications.

FORT GORDON SPOUSES AND CIVILIANS CLUB APPLICATION FORM CONTINUING EDUCATION SCHOLARSHIP

Name of Applicant (Last) (First) (Middle)

Telephone (Home) _____ (Cell) _____

Home Address (Street) (City, State) (Zip)

Date of Birth _____

Sponsor's Name _____ Rank _____ Branch of Service _____

Circle One: Active Duty Retired Reserve/NG Deceased

Sponsor's Duty Assignment (if Active Duty, Reserves, NG) _____

This application is for which type of scholarship award:

Academic (4 years) Vocational/Technical (2 years) (circle one)

TRUTH STATEMENT:

I hereby affirm that the information submitted by me on the application is accurate to the best of my knowledge. I understand that if any portion is found to be inaccurate, I may be disqualified. I also understand that the decision of the Selection Committee is final.

(Applicant's Signature in ink)

**GENERAL INFORMATION FORM – CONTINUING EDUCATION
SCHOLARSHIP PAGE 1**

Academic and Extracurricular Honors Received

Year

List of High Schools and Colleges you have Attended (include dates)

List the colleges, universities, or vocational schools to which you have applied. Include whether you have been accepted:

Name of School

Address

Accepted

**GENERAL INFORMATION FORM – CONTINUING EDUCATION
SCHOLARSHIP PAGE 2**

Participation in Community Activities: volunteer services, church organizations, scouts, social clubs, etc.

<u>Activity or Organization</u>	<u>Position Held/Member</u>	<u>Year</u>

Work Experience: (if none, state "NONE") include babysitting, yard work, etc.

<u>Name and Address of Employer</u>	<u>Position and Hours</u>	<u>Dates</u>

Outside interests or hobbies:

**GENERAL INFORMATION FORM – CONTINUING EDUCATION
SCHOLARSHIP PAGE 3**

References: List the names, addresses, telephone number, and occupation of two (2) persons to whom you will give the reference form. There should be one academic and one character reference.

Academic Reference

1. Name: _____

Address: _____

Telephone: _____

Occupation: _____

Character Reference

2. Name: _____

Address: _____

Telephone: _____

Occupation: _____

APPLICANT'S NAME:

Academic Reference

Please include comments on initiative, attitude, integrity, leadership, intellectual curiosity, and any other information you feel is pertinent based on your knowledge and observations of the applicant. To ensure fairness, each applicant will be given a number and the name above will be removed. Please use the word "applicant" in your narrative and do not use the candidate's name. Comments must be printed or typed in black ink. Place the letter along with this form in a sealed envelope with a signature or stamp across the seal.

Evaluation:

How long have you known this student? _____

What is your relationship with this student? _____

Name: _____

Address: _____

Telephone: _____

Signature _____

APPLICANT'S NAME:

Character Reference

Please include comments on initiative, attitude, integrity, leadership, intellectual curiosity, and any other information you feel is pertinent based on your knowledge and observations of the applicant. To ensure fairness, each applicant will be given a number and the name above will be removed. Please use the word "applicant" in your narrative and do not use the candidate's name. Comments must be printed or typed in black ink. Place the letter along with this form in a sealed envelope with a signature or stamp across the seal.

Evaluation:

How long have you known this student? _____

What is your relationship with this student? _____

Name: _____

Address: _____

Telephone: _____

Signature _____